

MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of the Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on November 20, 2017, at the Labelle fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:30 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Randy Walston	Secretary
Sandra Melton	Treasurer
Robert Bordes	Assistant Treasurer

All of said Board members were present, with the exception of Secretary Walston, thus constituting a quorum. Also present were: Doug Saunders, Interim District Manager; Jeremy Hansen, District Fire Chief; Daniel Diaz, Interim District Administrative Assistant; Mary Ellen Robertson, the District's accountant; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals shown on the attendance log attached hereto as **Exhibit A**.

Being as there was no public comment under Agenda Item No. 3, the Board moved along to Agenda Item No. 4, at which time Mr. Saunders and Chief Hansen reviewed and discussed their Manager and Chief Reports with the Board. Copies of the reports are attached hereto as **Exhibit B**.

Then the Board moved to Agenda Item No. 7 for the Treasurer's Report. Treasurer Melton reported that the District's Texas First Bank checking account balance

was \$324,893.97 as of October 31, 2017 and \$335,282.00 as of November 18, 2017, and that the District's Texas First Bank savings account balance was \$200,564.89 as of October 31, 2017 and November 18, 2017, as reflected in the account statements attached hereto as **Exhibit C**. Mrs. Robertson then reviewed with the Board the monthly Statement of Activities, a copy of which is attached hereto as **Exhibit D**.

Thereafter, the Board was directed to Agenda Item No. 8 for payment of the District's bills. Treasurer Melton reviewed with the Board the District's various monthly expenditures proposed for payment, as shown on the Bank Account Register and Check List attached hereto as **Exhibit E**. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the Board members unanimously approved payment of the bills and expenditures as reflected in the Bank Account Register (Check Nos. 2550-2581, as well as the electronic payroll and utility payments).

The Board then moved along to Agenda Item No. 9, at which time Mr. Saunders advised the Board that the District will be filing a new claim concerning the mold smell in Rescue 43, the interior of which is now believed to have gotten wet during Hurricane Harvey.

Next, President Roebuck directed the Board to Agenda Item No. 10, at which time Chief Hansen reported that the District has received Hamshire VFD's Engine 7 (now JCESD No. 4 Engine 43), and he is now only waiting in the written bill of sale, at which point the District can tender the \$5,000.00 purchase price payment to Hamshire VFD. He and Mr. Saunders also discussed the 2009 Frasier ambulance, which was recently traded in by Motiva, and which Frasier has agreed to sell to the District \$11,000.00, which includes removal of Motiva's striping (additional cost in future for District to get

restriped). Upon motion by Vice President Reneau and seconded by Assistant Treasurer Bordes, the Board members present unanimously approved the proposed ambulance purchase.

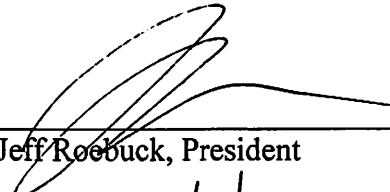
The Board was then directed by President Roebuck to Agenda Item No. 11 regarding salvage/surplus property and disposition of same. Mr. Saunders and Chief Hansen recommended that the following vehicles be declared as surplus and sold through Rene Bates' online auction: 1988 Federal Motors Engine, 1988 GMC Rescue Truck, 2005 Scotty Trailer, and 1997 Falcon Trailer. Upon motion by Vice President Reneau and seconded by Assistant Treasurer Bordes, the Board members present unanimously declared the vehicles as surplus property and authorized the sale of same through Rene Bates' online auction.

Thereafter, the Board moved back to Agenda Item No. 6 for review of the Minutes of the October 16, 2017 regular meeting and the October 26, 2017 special meeting. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the proposed minutes were unanimously approved by the Board members present.

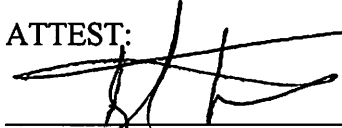
The Board then moved along to Agenda Item No. 5, at which time President Roebuck announced that the Board was going into closed session to discuss the District Manager position. Treasurer Melton advised that she was recusing herself from any discussion/actions concerning the matter. At approximately 6:15 p.m., President Roebuck, Vice President Reneau, and Assistant Treasurer Bordes, along with Mr. Heinz, went into closed session in the District's administrative office. At approximately 6:35 p.m., the Board returned into open session in the meeting room. Then, President Roebuck confirmed with Daniel Diaz that he can continue in Administrative Assistant

position until such time that a District Manager is retained. Further, Mr. Roebuck advised that the Board is considering two positions, District Manager and Station Attendant, but first need to discuss with the proposed candidates to determine compensation expectations.

Then, being as there was no report from counsel or other matters to come before the Board under Agenda Item Nos. 12 and 13, the regular meeting was adjourned at approximately 6:45 p.m.



Jeff Roebuck, President
Date: 12/11/2017

ATTEST:


Randy Walston, Secretary
Date: 12/11/2017

Exhibit A

JCESD #4 - 11/20/2017 Regular Meeting

Sign-In Sheet

① Patrick Larson

Jim Smith

Carol Lippard

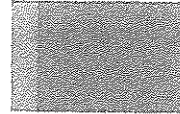
② Scott W. L.

Randy Ruett

Darlene Ruett

Exhibit B

Doug Saunders
District Manager Report
November 20th, 2017



Commissioners

Administrative Assistant

Daily assistance with VFIS insurance claim and station repairs.

District Manager

Stations

Fannett – County environmental has advised repairs cannot be made to sewer system. Basco Construction is preparing a estimate to install a new drip system.

Labelle- Portable A/C, Conex box and Ambulance have been removed from the property.

Cheek – Remediation has been done and a Requested Public Assistance will be filed for station when the CPA completes required information.

Thank You,

Doug

**Jefferson County ESD No. 4
Chiefs Report
20 November, 2017**

1. **Calls for Service:** Fire 14 EMS 35 MVA 20 Other 1

2. **Station Status:**

LaBelle STA #1: Scrap removal near complete. Building still needs minor external repairs. Small box trailer (children's education) has been relocated to ESD3 storage.

Fannett STA #2: Septic system has reduced functionality. Smoke trailer relocated to ESD3 storage. EMS Office/supply room being built-out.

Cheek STA #3: Tear out of flood damage complete. E40 (parade truck) has been relocated to ESD3 storage.

3. **Apparatus Status:**

E41 – In service, Needs window repair. Needs LED lighting repair.

T41 – In service, storm repairs complete.

B41 – Limited service, damaged hose reels and lighting; parts ordered. Needs re-lettering.

R41 – Out of service (permanent)

H41 – Out of service, Paint complete. Scheduled Rollins for fluid service. Needs re-lettering.

E42 – In service, manual shut-down installed by Rollins at no charge. Most parts unavailable.

B42 – In service, Needs re-lettering. Estimate on paint/body repair pending.

R43 – In service, Needs re-lettering. Heavy mold smell in cab – Philpott Ford.

T43 – In service. Needs re-lettering.

RT4 – In service, Reserve

MED4 – Out of service

U4 – In service.

4. **Membership:** No new applications received. 7 new members in training program. Promoted Captain Brandon Schwartzenburg to Assistant Chief of Operations, and Captain Thomas Williams to Assistant Chief of Administration. Deputy Chief and Training Captain positions eliminated. Captain of LaBelle Station #1 currently vacant.

5. **Training:** Asst. Chief Williams released new online training program. Practical sessions scheduled for Tuesday nights, locations vary.

6. **Critical Needs:** Enhanced security for stations if they will be occupied by non-ESD members. Need the ability to monitor activity and access/control.

Jeremy D. Hansen, Chief
Jefferson County ESD No. 4

#

Exhibit C

TEXAS FIRST BANK

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Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993
(409) 296-2111

Page: 1

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
12880 FM 365 RD
BEAUMONT TX 77705-9682

Account Number: 10031508
Statement Date: 10/31/17
Checks/Items Enclosed: 34

EM

PUBLIC FUNDS TIERED INT.

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 10031508

Beginning Balance	10/01/17	248,059.09	
Deposits / Misc Credits	11	136,950.50	
Withdrawals / Misc Debits	36	60,115.62	
** Ending Balance	10/31/17	324,893.97	**
Service Charge		.00	
Interest Paid Thru 10/31/17		68.55	
Interest Paid Year To Date		634.99	
Annual Percentage Yield Earned		.29%	
Number of Days for A.P.Y.E.		31	
Average Balance for A.P.Y.E.		280,982.68	
Minimum Balance		241,019	
Enclosures		34	

FEE RECAP

	Total for this period	Total year-to-date	
Total Overdraft Fees	\$.00	\$.00	
Total Returned Item Fees	\$.00	\$.00	

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
10/05	2,246.31	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4
10/11	50,000.00	Deposit
10/25	235.90	Deposit
10/25	257.18	Deposit
10/25	764.15	Deposit
10/25	2,320.86	Deposit
10/25	2,551.36	Deposit
10/25	3,366.12	Deposit
10/25	28,725.54	Deposit
10/25	46,414.53	Deposit



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JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 10/31/17

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
10/31	68.55	Interest Paid

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
10/03	28.14	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4
10/03	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD
10/03	28.14	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS
10/10	181.90	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
10/11	311.16	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
10/11	343.22	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4
10/16	28.14	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4
10/16	30.20	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS
10/16	42.56	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD
10/16	214.14	IRS/USATAXPYMT *****8980021247 JEFFERSON COUNTY EMERG
10/31	2.50	TXWORKFORCECOMM/DEBIT (512) 463-2325 TWC-998827876

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
10/02	2523	107.38	10/20	2532	510.00	10/20	2539	164.92
10/11	2526*	720.15	10/20	2533	429.95	10/24	2540	2,657.74
10/11	2527	1,750.00	10/25	2534	250.00	10/26	2541	100.00
10/18	2528	1,239.10	10/23	2535	500.00	10/20	2542	777.50
10/27	2529	400.00	10/23	2536	130.00	10/19	2543	18,000.00
10/18	2530	400.00	10/20	2537	354.57	10/23	2544	24,212.14
10/20	2531	1,250.00	10/20	2538	462.00	10/24	2545	105.95



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Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 10/31/17

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
10/24	2546	712.01	10/19	2548	2,395.30	10/27	2549	76.94
10/23	2547	1,171.73						

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
10/02	247,951.71	10/16	296,492.13	10/24	241,019.22
10/03	247,867.29	10/18	294,853.03	10/25	325,404.86
10/05	250,113.60	10/19	274,457.73	10/26	325,304.86
10/10	249,931.70	10/20	270,508.79	10/27	324,827.92
10/11	296,807.17	10/23	244,494.92	10/31	324,893.97

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	10/01/17	200,539.62
Deposits / Misc Credits	1	25.27
Withdrawals / Misc Debits	0	.00
** Ending Balance	10/31/17	200,564.89 **
Service Charge		.00
Interest Paid		25.27
Interest Paid Year To Date		175.19
Annual Percentage Yield Earned		.15%
Number of Days for A.P.Y.E.		31
Average Balance for A.P.Y.E.		200,539.62
Minimum Balance		200,539

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
10/31	25.27	Interest Earned



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(409) 296-2111

Page: 4

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 10/31/17

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
10/31	200,564.89				



Texas First Bank Public Funds Tiered Int. **1508

Last Updated: 11/18/2017 3:20 PM

\$335,282.00

Available Balance

Date	Description	Amount
NOV 17 2017	☒ Check - 2476	-\$1,250.00 \$335,282.00
NOV 15 2017	IRS/USATAXPYMT *****1991233959 JEFFERSON COUNTY EMERG	-\$391.80 \$335,532.00
NOV 9 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$987.36 \$336,923.80
NOV 8 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$278.50 \$337,911.16
NOV 6 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$173.12 \$338,189.66
NOV 3 2017	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$13,468.81 \$338,362.78
OCT 31 2017	Interest Paid	+ \$68.55 \$324,893.97
OCT 31 2017	TXWORKFORCECOMM/DEBIT (512)463-2325 TWC-998827876	-\$2.50 \$324,825.42
OCT 27 2017	☒ Check - 2529	-\$400.00 \$324,827.92
OCT 27 2017	☒ Check - 2549	-\$76.94 \$325,227.92
OCT 26 2017	☒ Check - 2541	-\$100.00 \$325,304.86
OCT 25 2017	☒ Check - 2534	-\$250.00 \$325,404.86
OCT 25 2017	☒ Deposit	+ \$46,414.53 \$325,654.86
OCT 25 2017	☒ Deposit	+ \$28,725.54 \$279,240.33

OCT 25 2017	Deposit	+ \$3,366.12 \$250,514.79
OCT 25 2017	Deposit	+ \$2,551.36 \$247,148.67
OCT 25 2017	Deposit	+ \$2,320.86 \$244,597.31
OCT 25 2017	Deposit	+ \$764.15 \$242,276.45
OCT 25 2017	Deposit	+ \$257.18 \$241,512.30
OCT 25 2017	Deposit	+ \$235.90 \$241,255.12
OCT 24 2017	Check - 2540	-\$2,657.74 \$241,019.22
OCT 24 2017	Check - 2546	-\$712.01 \$243,676.96
OCT 24 2017	Check - 2545	-\$105.95 \$244,388.97
OCT 23 2017	Check - 2544	-\$24,212.14 \$244,494.92
OCT 23 2017	Check - 2547	-\$1,171.73 \$268,707.06
OCT 23 2017	Check - 2535	-\$500.00 \$269,878.79
OCT 23 2017	Check - 2536	-\$130.00 \$270,378.79
OCT 20 2017	Check - 2531	-\$1,250.00 \$270,508.79
OCT 20 2017	Check - 2542	-\$777.50 \$271,758.79
OCT 20 2017	Check - 2532	-\$510.00 \$272,536.29
OCT 20 2017	Check - 2538	-\$462.00 \$273,046.29

OCT 20 2017	☞ Check - 2533	-\$429.95 \$273,508.29
OCT 20 2017	☞ Check - 2537	-\$354.57 \$273,938.24
OCT 20 2017	☞ Check - 2539	-\$164.92 \$274,292.81
OCT 19 2017	☞ Check - 2543	-\$18,000.00 \$274,457.73
OCT 19 2017	☞ Check - 2548	-\$2,395.30 \$292,457.73
OCT 18 2017	☞ Check - 2528	-\$1,239.10 \$294,853.03
OCT 18 2017	☞ Check - 2530	-\$400.00 \$296,092.13
OCT 16 2017	IRS/USATAXPYMT *****8980021247 JEFFERSON COUNTY EMERG	-\$214.14 \$296,492.13
OCT 16 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD	-\$42.56 \$296,706.27
OCT 16 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS	-\$30.20 \$296,748.83
OCT 16 2017	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4	-\$28.14 \$296,779.03
OCT 11 2017	☞ Check - 2527	-\$1,750.00 \$298,807.17
OCT 11 2017	☞ Check - 2526	-\$720.15 \$298,557.17
OCT 11 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$343.22 \$299,277.32
OCT 11 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$311.16 \$299,620.54
OCT 11 2017	☞ Deposit	+ \$50,000.00 \$299,931.70
OCT 10 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$181.90 \$249,931.70

OCT 5 2017	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$2,246.31 \$250,113.60
OCT 3 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY EDS	-\$28.14 \$247,867.29
OCT 3 2017	WestJeffersnMWDp/Payment JEFFERSON COUNTY ESD	-\$28.14 \$247,895.43
OCT 3 2017	WestJeffersnMWDp/Payment JEFFERSON CO. ESD 4	-\$28.14 \$247,923.57
OCT 2 2017	☒ Check - 2523	-\$107.38 \$247,951.71
SEP 29 2017	Interest Paid	+ \$41.76 \$248,059.09
SEP 27 2017	☒ Check - 2525	-\$500.00 \$248,017.33
SEP 26 2017	☒ Check - 2522	-\$1,998.44 \$248,517.33
SEP 26 2017	☒ Check - 2519	-\$681.72 \$250,515.77
SEP 25 2017	☒ Check - 2515	-\$1,250.00 \$251,197.49
SEP 25 2017	☒ Check - 2511	-\$778.93 \$252,447.49
SEP 25 2017	☒ Check - 2513	-\$400.00 \$253,226.42
SEP 25 2017	☒ Check - 2520	-\$250.00 \$253,626.42
SEP 22 2017	☒ Check - 2521	-\$27,688.00 \$253,876.42
SEP 22 2017	☒ Check - 2516	-\$1,010.08 \$281,564.42
SEP 22 2017	☒ Check - 2517	-\$590.00 \$282,574.50
SEP 22 2017	☒ Check - 2518	-\$225.30 \$283,164.50

SEP 22 2017	Deposit	+ \$20,000.00 \$283,389.80
SEP 21 2017	Check - 2524	-\$528.52 \$263,389.80
SEP 21 2017	Check - 2514	-\$400.00 \$263,918.32
SEP 20 2017	Check - 2512	-\$510.00 \$264,318.32
SEP 18 2017	Check - 2505	-\$1,519.20 \$264,828.32
SEP 15 2017	Check - 2507	-\$3,200.00 \$266,347.52
SEP 15 2017	IRS/USATAXPYMT *****5832237702 JEFFERSON COUNTY EMERG	-\$219.58 \$269,547.52
SEP 14 2017	JEFFERSON COUNTY/PROPTAXPMT 86 ESD #4	+ \$1,391.20 \$269,767.10
SEP 12 2017	Check - 2506	-\$155.95 \$268,375.90
SEP 11 2017	Check - 2510	-\$2,700.00 \$268,531.85
SEP 11 2017	Check - 2498	-\$1,250.00 \$271,231.85
SEP 11 2017	Check - 2509	-\$846.72 \$272,481.85
SEP 11 2017	Check - 2500	-\$15.16 \$273,328.57
SEP 8 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$599.91 \$273,343.73
SEP 8 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$383.56 \$273,943.64
SEP 7 2017	Check - 2479	-\$400.00 \$274,327.20
SEP 7 2017	ENTERGY TEXAS, I/BANK DRAFT JEFFERSON COUNTY ESD 4	-\$209.30 \$274,727.20

SEP 5 2017	☒ Check - 2496	-\$280.00 \$274,936.50
SEP 5 2017	☒ Check - 2493	-\$186.60 \$275,216.50
AUG 31 2017	Interest Paid	+ \$50.78 \$275,403.10
AUG 31 2017	☒ Check - 2502	-\$522.54 \$275,352.32
AUG 31 2017	☒ Check - 2503	-\$117.50 \$275,874.86
AUG 30 2017	☒ Check - 2483	-\$107.00 \$275,992.36
AUG 29 2017	☒ Check - 2487	-\$250.33 \$276,099.36
AUG 29 2017	☒ Check - 2484	-\$107.00 \$276,349.69
AUG 28 2017	☒ Check - 2495	-\$7,310.33 \$276,456.69
AUG 28 2017	☒ Check - 2482	-\$4,567.03 \$283,767.02
AUG 28 2017	☒ Check - 2488	-\$3,147.48 \$288,334.05
AUG 28 2017	☒ Check - 2501	-\$2,762.00 \$291,481.53
AUG 28 2017	☒ Check - 2480	-\$1,250.00 \$294,243.53
AUG 28 2017	☒ Check - 2497	-\$580.37 \$295,493.53
AUG 28 2017	☒ Check - 2486	-\$500.00 \$296,073.90
AUG 28 2017	☒ Check - 2499	-\$450.00 \$296,573.90
AUG 28 2017	☒ Check - 2504	-\$449.10 \$297,023.90

AUG 28
2017

Check - 2478

-\$400.00
\$297,473.00



Texas First Bank Public Funds Savings **1885

Last Updated: 11/18/2017 3:20 PM

\$200,564.89

Available Balance

Date	Description	Amount
OCT 31 2017	Interest Earned	+ \$25.27 \$200,564.89
SEP 29 2017	Interest Earned	+ \$16.48 \$200,539.62
AUG 31 2017	Interest Earned	+ \$17.03 \$200,523.14
JUL 31 2017	Interest Earned	+ \$17.03 \$200,506.11
JUN 30 2017	Interest Earned	+ \$16.48 \$200,489.08
MAY 31 2017	Interest Earned	+ \$17.02 \$200,472.60
APR 28 2017	Interest Earned	+ \$16.47 \$200,455.58
MAR 31 2017	Interest Earned	+ \$17.02 \$200,439.11
FEB 28 2017	Interest Earned	+ \$15.37 \$200,422.09
JAN 31 2017	Interest Earned	+ \$17.02 \$200,406.72
DEC 30 2016	Interest Earned	+ \$17.02 \$200,389.70
NOV 30 2016	Interest Earned	+ \$16.47 \$200,372.68
OCT 31 2016	Interest Earned	+ \$17.02 \$200,356.21
SEP 30 2016	Interest Earned	+ \$16.46 \$200,339.19

AUG 31 2016	Interest Earned	+ \$17.01 \$200,322.73
JUL 29 2016	Interest Earned	+ \$17.01 \$200,305.72
JUN 30 2016	Interest Earned	+ \$16.46 \$200,288.71
MAY 31 2016	Interest Earned	+ \$17.01 \$200,272.25
APR 29 2016	Interest Earned	+ \$16.46 \$200,255.24
MAR 31 2016	Interest Earned	+ \$17.01 \$200,238.78
FEB 29 2016	Interest Earned	+ \$15.91 \$200,221.77
JAN 29 2016	Interest Earned	+ \$17.00 \$200,205.86
DEC 31 2015	Interest Earned	+ \$17.00 \$200,188.86
NOV 30 2015	Interest Earned	+ \$16.45 \$200,171.86
OCT 30 2015	Interest Earned	+ \$17.00 \$200,155.41
SEP 30 2015	Interest Earned	+ \$16.45 \$200,138.41
AUG 31 2015	Interest Earned	+ \$17.00 \$200,121.96
JUL 31 2015	Interest Earned	+ \$4.94 \$200,104.96
JUL 23 2015	TELEPHONE TRF FR DD 10031508	+ \$200,000.00 \$200,100.02
JUN 30 2015	Interest Earned	+ \$0.01 \$100.02
MAY 29 2015	Interest Earned	+ \$0.01 \$100.01

Exhibit D

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 10/31/2017 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Revenue				
Ad Valorem Taxes	\$ 2,602	\$ 540,000	\$ (537,398)	0.48%
EMS Billing	-	40,000	(40,000)	0.00%
Interest Income	94	500	(406)	18.80%
Other Income	134,636	1,500	133,136	8975.73%
Loan Proceeds	-	350,000	(350,000)	0.00%
Sale of Equipment	-	15,000	(15,000)	0.00%
Total Revenue	<u>137,332</u>	<u>947,000</u>	<u>(809,668)</u>	<u>14.50%</u>
Operating Expenses				
Advertising	-	1,000	(1,000)	0.00%
Bank Fees	-	150	(150)	0.00%
Accounting	510	15,500	(14,990)	3.29%
Cleaning & Building Maintenance	942	5,500	(4,558)	17.13%
Lawn Service	500	4,650	(4,150)	10.75%
Children's Education	-	2,000	(2,000)	0.00%
Dues & Fees	250	1,500	(1,250)	16.67%
Tax & Appraisal Fees	356	13,000	(12,644)	2.74%
Interest Expense	-	6,061	(6,061)	0.00%
Insurance - VFIS District	-	2,000	(2,000)	0.00%
Legal/Professional	3,195	15,000	(11,805)	21.30%
Lodging/Meals/Travel & Regist ESD	-	3,000	(3,000)	0.00%
District Manager	1,250	15,000	(13,750)	8.33%
Administrative Assistant	1,515	15,000	(13,485)	10.10%
Payroll Tax Expense	127	1,150	(1,023)	11.04%
Small Equipment Purchases (less than \$5,000)	-	3,250	(3,250)	0.00%
Cable	28	350	(322)	8.00%
Utilities	836	7,250	(6,414)	11.53%
Internet	-	1,950	(1,950)	0.00%
Telephone/Internet	430	900	(470)	47.78%
Water & Garbage	101	3,600	(3,499)	2.81%
Note Payable-First Financial (Mini Pumper)	-	37,877	(37,877)	0.00%
Note Payable-Dallas Bank&Trst(3000gal Tanker)	-	29,677	(29,677)	0.00%
Total Operating Expenses	<u>10,040</u>	<u>185,365</u>	<u>(175,325)</u>	<u>5.42%</u>

Jefferson County Emergency Services District No. 4
Statement of Activities (Modified Cash Basis)
All Locations

	1 Month Ended 10/31/2017 Actual	Annual Budget	Over (Under) Budget	% of Budget Used to Date
Emergency Medical Services				
Emergency Medical Services	-	60,000	(60,000)	0.00%
Total Emergency Medical Services	<u>0</u>	<u>60,000</u>	<u>(60,000)</u>	<u>0.00%</u>
Fire Services				
Certification Dues	-	600	(600)	0.00%
Fire Chief	-	18,000	(18,000)	0.00%
Fire Field Meals	287	1,000	(713)	28.70%
Dispatch Services/Edispatches	18,000	20,000	(2,000)	90.00%
Vehicle Repair & Maintenance	925	25,000	(24,075)	3.70%
Travel/Lodging/Meals/Trans Expenses	-	5,000	(5,000)	0.00%
Tuition/Registration	77	2,000	(1,923)	3.85%
Personal Protection Equipment	-	15,000	(15,000)	0.00%
Gloves & Boots - Insp/Repairs	130	-	130	0.00%
Equipment-Insp/Repairs	-	6,500	(6,500)	0.00%
Fire Uniforms	-	6,000	(6,000)	0.00%
Training & Materials	350	10,000	(9,650)	3.50%
Fuel - Fire & EMS	1,172	6,000	(4,828)	19.53%
Insurance - Prop. & Liab.	-	31,500	(31,500)	0.00%
Insurance - Worker's Compensation	-	2,500	(2,500)	0.00%
Maintenance & Repairs - Radios	-	6,000	(6,000)	0.00%
Personal Protective Equipment - Inspection	-	8,500	(8,500)	0.00%
Payroll Tax Expense	-	1,450	(1,450)	0.00%
Supplies - Fire	-	20,000	(20,000)	0.00%
Software - Firehouse	-	3,000	(3,000)	0.00%
Supplies - Fire	145	-	145	0.00%
Total Fire Services	<u>21,086</u>	<u>188,050</u>	<u>(166,964)</u>	<u>11.21%</u>
Capital Expenditures				
Building & Grounds	2,658	-	2,658	0.00%
Tools for Cheek	24,212	-	24,212	0.00%
Ambulance Expenditures	-	20,000	(20,000)	0.00%
Life Pak - EMS	-	15,000	(15,000)	0.00%
Rescue Pumper (1000 gal. engine)	-	350,000	(350,000)	0.00%
SCBA Packs/Replacement Bottles	-	15,000	(15,000)	0.00%
Total Capital Expenditures	<u>26,870</u>	<u>400,000</u>	<u>(373,130)</u>	<u>6.72%</u>
Contingency				
Contingency	1,750	20,000	(18,250)	8.75%
Total Contingency	<u>1,750</u>	<u>20,000</u>	<u>(18,250)</u>	<u>8.75%</u>
Total Expenses	<u>59,746</u>	<u>853,415</u>	<u>(793,669)</u>	<u>7.00%</u>
Net Change in Fund Balance	<u>\$ 77,586</u>	<u>\$ 93,585</u>		

Exhibit E

Jefferson County Emergency Services District No. 4

Check List

Texas First Bank - Checking
October 17, 2017 - November 20, 2017

Check Number	Check Date	Payee	Amount
Payroll Checks			
2550	11/20/17	Diaz, Daniel J	856.97
Payroll Check Total			<u>856.97</u>
Vendor Checks			
2551	11/20/17	Hubert Oxford, IV	400.00
2552	11/20/17	Joshua C. Heinz	400.00
2553	11/20/17	James Douglas Saunders	1,250.00
2554	11/20/17	Robertson, Shoemaker & Associates, PLLC	525.00
2555	11/20/17	Armadillo Graphics & Printing	888.00
2556	11/20/17	SERVPRO of Beaumont	1,750.00
2557	11/20/17	Verizon Wireless	189.12
2558	11/20/17	Coastal Welding Supply Inc.	680.00
2559	11/20/17	Rollins Truck & Trailer Repair, LLC	2,800.30
2560	11/20/17	Delta Industrial Service and Supply	161.10
2561	11/20/17	Allison Nathan Getz, Tax Assessor-Collector	92.95
2562	11/20/17	SAFE-D - Texas State Assoc of Fire & Emerg Dists	1,100.00
2563	11/20/17	Wave Solutions LLC	2,154.00
2564	11/20/17	VIN'S PAINT AND BODY	5,022.57
2565	11/20/17	INDUSTRIAL & COMMERCIAL MECHANICAL	1,375.00
2566	11/20/17	Overhead Door Company of Beaumont, Inc.	481.00
2567	11/20/17	Earl Lawn Service	500.00
2568	11/20/17	Lone Star Lube Right	191.15
2569	11/20/17	M & D Supply, Inc.	529.03
2570	11/20/17	SHARP TESTING SERVICES, INC	2,762.10
2571	11/20/17	Green Acres Grocery, Inc.	58.15
2572	11/20/17	Beaumont Freightliner-Western Star	462.00
2573	11/20/17	REPUBLIC SERVICES	150.00
2574	11/20/17	Gulf Coast Automotive	177.91
2575	11/20/17	Emergency Services Marketing Corp., Inc.	810.00
2576	11/20/17	3RD COAST INTERNET	109.95
2577	11/20/17	VISA	739.98
2578	11/20/17	Joshua D. Cunio	80.00
2579	11/20/17	Randy Lyday	76.98
2580	11/20/17	VISA	2,615.22
2581	11/20/17	W. Jefferson Co. M.W.D	81.42
Vendor Check Total			<u>28,612.93</u>
Check List Total			<u><u>29,469.90</u></u>

Check count = 32

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
October 17, 2017 - November 20, 2017

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
10/25/17			Beginning Balance			238,942.28
			Private Donation & Hurricane Harvey Ins		84,635.64	323,577.92
			Claim pmts			
10/31/17		TWCOMM	Texas Workforce Commission	2.50		323,575.42
10/31/17			Interest Income		68.55	323,643.97
11/02/17			Property Taxes		13,468.81	337,112.78
11/06/17		ENTERGY332	Entergy	173.12		336,939.66
11/08/17		ENTERGY	ENTERGY	278.50		336,661.16
11/09/17		ENTERGY023	Entergy	987.36		335,673.80
11/15/17		EFTPS	EFTPS on-line payroll tax payment	391.80		335,282.00
11/20/17	2550		Diaz, Daniel J	856.97		334,425.03
11/20/17	2551	OXFORD	Hubert Oxford, IV	400.00		334,025.03
11/20/17	2552	HEINZ	Joshua C. Heinz	400.00		333,625.03
11/20/17	2553	SAUNDERS	James Douglas Saunders	1,250.00		332,375.03
11/20/17	2554	ROBERTSONSH	Robertson, Shoemaker & Associates, PLLC	525.00		331,850.03
11/20/17	2555	ARMADILLO	Armadillo Graphics & Printing	888.00		330,962.03
11/20/17	2556	SERVPRO	SERVPRO of Beaumont	1,750.00		329,212.03
11/20/17	2557	VERIZON	Verizon Wireless	189.12		329,022.91
11/20/17	2558	COASTAL	Coastal Welding Supply Inc.	680.00		328,342.91
11/20/17	2559	ROLLINS	Rollins Truck & Trailer Repair, LLC	2,800.30		325,542.61
11/20/17	2560	DELTA	Delta Industrial Service and Supply	161.10		325,381.51
11/20/17	2561	JEFFCTYTAX	Allison Nathan Getz, Tax Assessor-Collector	92.95		325,288.56
11/20/17	2562	SAFED	SAFE-D - Texas State Assoc of Fire & Emerg Dists	1,100.00		324,188.56
11/20/17	2563	WAVE	Wave Solutions LLC	2,154.00		322,034.56
11/20/17	2564	VIN'S	VIN'S PAINT AND BODY	5,022.57		317,011.99
11/20/17	2565	ICM	INDUSTRIAL & COMMERCIAL MECHANICAL	1,375.00		315,636.99
11/20/17	2566	OVERHEAD D	Overhead Door Company of Beaumont, Inc.	481.00		315,155.99
11/20/17	2567	EARLLAWN	Earl Lawn Service	500.00		314,655.99
11/20/17	2568	LONESTAR	Lone Star Lube Right	191.15		314,464.84
11/20/17	2569	M&DSUPPLY	M & D Supply, Inc.	529.03		313,935.81
11/20/17	2570	SHARP	SHARP TESTING SERVICES, INC	2,762.10		311,173.71
11/20/17	2571	GREENACRES	Green Acres Grocery, Inc.	58.15		311,115.56
11/20/17	2572	BEAUMONTFRE	Beaumont Freightliner-Western Star	462.00		310,653.56
11/20/17	2573	REPUBLIC	REPUBLIC SERVICES	150.00		310,503.56
11/20/17	2574	GULFCOAST	Gulf Coast Automotive	177.91		310,325.65
11/20/17	2575	EMERGSERV	Emergency Services Marketing Corp., Inc.	810.00		309,515.65
11/20/17	2576	3RDCOAST	3RD COAST INTERNET	109.95		309,405.70
11/20/17	2577	VISA4586	VISA	739.98		308,665.72
11/20/17	2578	CUNIO	Joshua D. Cunio	80.00		308,585.72
11/20/17	2579	LYDAY	Randy Lyday	76.98		308,508.74
11/20/17	2580	VISA5904	VISA	2,615.22		305,893.52
11/20/17	2581	WJEFFCTYMWD	W. Jefferson Co. M.W.D	81.42		305,812.10
Totals				<u>31,303.18</u>	<u>98,173.00</u>	<u>305,812.10</u>

Transaction count = 40