

MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF
JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT NO. 4

A regular meeting of the Board of Commissioners of Jefferson County Emergency Services District No. 4 ("District") was called for at 5:30 p.m. on the August 17, 2015, at the Labelle-Fannett fire station, located at 12880 FM 365, Beaumont, Texas 77705, pursuant to notice duly posted according to law.

At approximately 5:35 p.m., the regular meeting was called to order. The roll was called of the duly constituted officers and members of the Board, to wit:

Jeff Roebuck	President
Charlie Reneau	Vice President
Sandra Duhon	Secretary
Sandra Melton	Treasurer
Charlie Cox	Assistant Treasurer

All of said Board members were present, with the exception of Assistant Treasurer Cox, thus constituting a quorum. Also present at the meeting were: Wayne Wilber, District Manager; Mary Ellen Robertson, accountant for the District; Joshua Heinz of the law firm Benckenstein & Oxford, L.L.P., attorneys for the District; and, the individuals listed in the attendance logs attached hereto as Exhibit A.

Upon establishing that a quorum was present, President Roebuck asked for public comment as set forth in Agenda Item No. 3, and being as there was none, the Board moved along to Agenda Item No. 4 for the VFD Chiefs' reports. Ken Duhon, Chief of Cheek VFD, and Charles Sonnier, Chief of Labelle-Fannett VFD, advised the Board on the VFDs' recent activities and service calls during the previous month. Copies of the monthly run reports submitted by the departments, along with copies of the bank statements submitted by Labelle-Fannett VFD, are attached hereto as Exhibit B.

The Board was then directed to Agenda Item No. 5 for the District Manager's report. Wayne Wilber reported that both departments have returned signed copies of their amended service agreements. As to Cheek VFD, Mr. Wilber advised the Board that he had procured worker's compensation coverage for the department, and the premium invoice is included with the District bills to be approved for payment later in the meeting; Cheek VFD has submitted its membership roster to the District; and, Mr. Wilber is in process of transferring title on Pumper/Tanker 3 to the District. With regard to Labelle-Fannett VFD, Mr. Wilber advised that he has received some additional records from Chief Sonnier, including some member and training summary documents, but he still has not received all of the records specifically requested from Labelle-Fannett VFD. And, Mr. Wilber advised the Board that Labelle-Fannett VFD is not filling out the vehicle mileage logs provided by the District.

Next, President Roebuck directed the Board to Agenda Item No. 6 regarding membership into the Sabine Neches Chiefs' Association. Mr. Heinz advised the Board on the procedural requirements for requesting membership, and he reviewed with them the letter requesting membership for the District, which is attached hereto as Exhibit C. Upon motion by Vice President Reneau and seconded by Secretary Duhon, and with the unanimous consent of the Board members present, the District's proposed request to become a member of the Sabine Neches Chiefs' Association was authorized.

Then, the Board moved to Agenda Item No. 7 for review of the Minutes of the July 20, 2015 regular meeting and the August 6, 2015 budget workshop. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the proposed minutes were unanimously approved by the Board members present.

Thereafter, the Board's attention was directed to Agenda Item No. 8, at which time Mary Ellen Robertson reviewed and discussed the proposed 2014-15 amended budget with the Board, a copy of which is attached hereto as Exhibit D. In reviewing the proposed amended budget, it was determined that the line item for Cleaning/Building needed to be changed to Cleaning/Building Maintenance, and that the amount allotted therein for Labelle-Fannett VFD needed to be increased from \$4,850.00 to \$7,500.00 to cover the anticipated cost of repairing a garage door at Station No. 1, and that the total line item need to be increased to \$8,150.00. Upon motion by Treasurer Melton and seconded by Vice President Reneau, the proposed 2014-15 amended budget, with the aforementioned edit included, was unanimously approved by the members present.

President Roebuck then directed the Board to Agenda Item No. 9 for the Treasurer's report. Treasurer Melton reported that the District's Texas First Bank checking account balance was \$226,448.62 as of July 31, 2015 and \$229,069.34 as of August 15, 2015, and that the District's Texas First Bank savings account balance was \$200,104.96 as of as of July 31, 2015 and August 15, 2015, as reflected in the account statements attached hereto as Exhibit E. Additionally, Treasurer Melton and Mrs. Robertson reviewed with the Board the District's current financial statement of activities, which is attached hereto as Exhibit F.

The Board then moved along to Agenda Item No. 10 for payment of the District and VFDs' bills. After reviewing and discussing the various expenditures, President Roebuck made a motion to approve payment of the bills and expenditures listed on the account register attached hereto as Exhibit G (Check Nos. 1978-1998), which included the premium invoice on the District and Cheek VFD's worker's compensation policy, which is attached hereto as Exhibit H.

The motion was seconded by Vice President Reneau and unanimously approved by all of the present Board members.

Thereafter, the Board was directed to Agenda Item No. 11 regarding proposed repairs, improvements and acquisitions. Mr. Wilber advised the Board that Labelle-Fannett VFD has requested repair/replacement of a damaged roll-up garage door at Station No. 1 in Labelle, and he reviewed the repair estimate obtained from Overhead Door. The total cost to repair/replace the garage door is \$2,440.00, which is within Mr. Wilber's purchasing authority and does not require prior Board approval. The Board also discussed the recent repairs performed by Overhead Door at Labelle-Fannett VFD Station No. 2 in Fannett, and the Board advised Chief Sonnier that because of the amount, the department was required to obtain prior approval from the Board prior to incurring said expense. The Board advised Chief Sonnier that he needs to complete an expense reimbursement request form and submit same to Mr. Wilber, so that it can be considered by the Board at the next regular meeting.

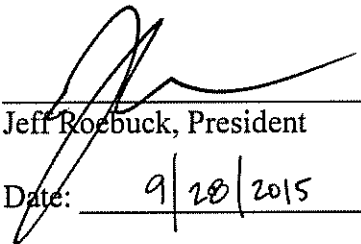
President Roebuck then directed the Board to Agenda Item Nos. 12-14 and 16 regarding the VFDs and District's proposed fiscal year 2015-16 budgets and matters relating thereto, including EMS and dispatch services. The Board discussed options for the EMS services provided by Labelle-Fannett VFD, which included (1) the District pays all EMS operating expenses and receives all EMS billing revenue obtained by Labelle-Fannett VFD, or (2) Labelle-Fannett VFD retains all EMS bill revenue it receives and pays all EMS operating expenses, including, but not limited to, fuel and supplies. Labelle-Fannett VFD is going to decide which option it prefers at its next meeting and notify the Board of same. Additionally, the Board discussed the departments' current dispatch arrangements, and the option of retaining Orange Co. ESD No. 1 to provide dispatch services for the District and VFDs. All Board members

agreed that it would be in the District and residents/property owners' best interest to retain a dispatch service provider. Mr. Wilber is going to discuss terms and cost of the proposed dispatch service and the cost of needed communication equipment with Orange Co. ESD No. 1 and provide said information to the Board at the next regular meeting. As to the District and VFDs' proposed 2015-16 budgets, Treasurer Melton indicated that they are in final form, subject to revisions relating to the anticipated costs of the EMS and dispatch services. The Board next regular meeting, at which it is scheduled to adopt its 2015-16 budget and set its 2015 tax rate, is scheduled for September 28, 2015, and if necessary, the Board can hold an additional budget workshop prior thereto.

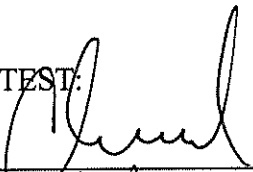
The Board then moved along to Agenda Item No. 15 regarding audits of the VFDs. Mr. Heinz discussed with the Board the information that could be obtained from review of the VFDs financial records, and the purpose for same. Additionally, Mrs. Robertson advised that what is being proposed would not be considered an audit, but rather would be considered a review of the departments' financial records and procedures, and that any qualified CPA could perform said service, including herself. Treasurer Melton and Mrs. Robertson are going to discuss what all the proposed review would entail, and the Board will consider the matter further at its next regular meeting.

Then, being as there was no report from counsel under Agenda Item No. 17, the Board was directed to Agenda Item No. 18, at which time the Board reviewed the letter received from Jefferson County Appraisal District requesting authority to complete, sign, and file the State Comptroller's Report of Property Value on the District's Behalf, which is attached hereto as **Exhibit I.**

Being as there were no further matters to come before the Board, the meeting was adjourned at approximately 7:00 p.m.



Jeff Roebuck, President
Date: 9/20/2015

ATTEST: 

Charlie Reneau
Position: Vice President
Date: 9/20/2015

Exhibit A

JEFFERSON COUNTY ESD No. 4

AUGUST 17, 2015

SIGN-IN SHEET

- 1 Carolyn Hynch HVFD EMS Director
- 2 Lucy Helst (Tax Payer)
- 3 Darlene Rivett # 302 LFVFD
- 4 Randall Rider # 301 LFVFD
- 5 Jim C #144 LFVFD
- 6 Kirt LeAnn #244 LFVFD
- 7 Low Dutton #101 CVFD
- 8 ~~ad~~ 132 LFVFD
- 9 Pat Larson
- 10 August Semien #102 CVFD
- 11 EARL BLVD CVFD
- 12 Aaron King CVFD
- 13 Scott Wade

14

15

16

17

18

19

20

21

22

23

24

25

Exhibit B

Cheek VFD

EXHIBIT B

MONTHLY REPORT

Month:

July 2015

Total Calls Received:

1

Responses:

Structure Fires:

0

Wood/Grass Fires:

0

Vehicles/Wrecks:

EMT/First Responder:

1

Others:

0

Total:

1

Mutual Aid Responses:

0

Other Matters and/or Specific Event Details:

July 30th - AUTO-Pedestrian (Lawton Rd.)
ONE BATALION : ONE HOSPITALIZATION

LABELLE FANNETT VFD EMS

12880 Hwy 365, Beaumont Texas | Phone: (409) 794-1441

Dispatch Log Sheet for July 2015

Total Calls for the month 56 · Total Calls YTD 416

	<i>Fannett</i>	<i>LaBelle</i>	<i>Cheek</i>	<i>TOTAL</i>
Medical	6	1	0	7
MVA	17	14	3	34
Fire	5	9	1	15
TOTAL	28	24	4	56

<i>Units</i>	<i>Total Calls</i>	<i>Transports</i>
Med 6	17	11
Acadian	22	Unknown
Ham Med 1 & 2	2	
Engine 1	11	
Engine 8	6	
Engine 3	0	
Truck 118	3	
Truck 4	0	
Rescue 9	0	
Tanker 5	0	
Cheek Engine	1	
Air Rescue	2	

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(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993
(409) 296-2111

Page: 1

LABELLE FANNETT VOLUNTEER
FIRE DEPARTMENT
18769 FM 365 RD
BEAUMONT TX 77705-8761

Account Number: 29488
Statement Date: 6/30/15
Checks/Items Enclosed: 25

EM

BUSINESS CHECKING

LABELLE FANNETT VOLUNTEER

Acct 29488

Beginning Balance	6/01/15	48,564.04
Deposits / Misc Credits	11	24,608.34
Withdrawals / Misc Debits	25	24,109.41
** Ending Balance	6/30/15	49,062.97 **
Service Charge		.00
Average Balance		48,303
Minimum Balance		37,381
Enclosures		25

FEE RECAP

	Total for this period	Total year-to-date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
6/02	655.92	NOVITAS/HCCCLAIMPMT TRN*1*890295214*1205296137- 1568689461 LABELLE FANNETT VFD E
6/03	1,720.27	Deposit
6/10	2,460.12	Deposit
6/10	4,645.00	Deposit
6/10	7,225.00	Deposit
6/12	328.53	NOVITAS/HCCCLAIMPMT TRN*1*890361015*1205296137- 1568689461 LABELLE FANNETT VFD E
6/16	345.63	NOVITAS/HCCCLAIMPMT TRN*1*890379159*1205296137- 1568689461 LABELLE FANNETT VFD E
6/18	3,080.00	Deposit
6/25	2,853.94	Deposit

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LABELLE FANNETT VOLUNTEER

Account Number: 29488
Statement Date: 6/30/15

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
6/25	293.93	TMHP/HCCCLAIMPMT TRN*1*044557480*1999746608*999999999- 000471501 TMHP PAYMT 00044557480
6/26	1,000.00	Deposit

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
6/08	62.61	DISH NETWORK/DISH NTRK .,JEFFERSON COUNTY VFD
6/08	144.91	Entergy Services/Bill Pay 7770067844494 labellefannettvol-fired
6/08	503.59	Entergy Services/Bill Pay 7770067844242 labellefannettvol-fired
6/26	1,178.16	ATT/Payment 287549004EVR1Z LABELLEFANNETT VFDEMS
6/29	222.37	Entergy Services/Bill Pay 7770068384327 labellefannettvol-fired
6/29	669.81	Entergy Services/Bill Pay 7770068384162 labellefannettvol-fired
6/29	1,237.74	CREDITCARDPYMT/PAYBYPHONE 1618033747 sonnier

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
6/24	5294	635.00	6/03	5302	373.25	6/18	5310*	26.00
6/04	5297*	1,208.20	6/12	5303	533.00	6/23	5311	988.75
6/05	5298	3,925.73	6/05	5304	562.13	6/16	5328*	4,584.37
6/04	5299	1,500.00	6/08	5305	3,298.58	6/19	5329	332.53
6/01	5300	500.00	6/09	5306	630.00	6/19	5330	135.66
6/04	5301	500.00	6/05	5307	350.00	6/30	5332*	7.02

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LABELLE FANNETT VOLUNTEER

Account Number: 29488
Statement Date: 6/30/15

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
6/01	48,064.04	6/09	37,381.23	6/23	48,865.20
6/02	48,719.96	6/10	51,711.35	6/24	48,230.20
6/03	50,066.98	6/12	51,506.88	6/25	51,378.07
6/04	46,858.78	6/16	47,268.14	6/26	51,199.91
6/05	42,020.92	6/18	50,322.14	6/29	49,069.99
6/08	38,011.23	6/19	49,853.95	6/30	49,062.97

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LABELLE FANNETT VOLUNTEER
FIRE DEPARTMENT
18769 FM 365 RD
BEAUMONT TX 77705-8761

Account Number: 29488
Statement Date: 8/02/15
Checks/Items Enclosed: 10

EM

BUSINESS CHECKING

LABELLE FANNETT VOLUNTEER

Acct 29488

Beginning Balance	7/01/15	49,062.97	
Deposits / Misc Credits	1	7,791.00	
Withdrawals / Misc Debits	12	3,481.88	
** Ending Balance	7/31/15	53,372.09	**
Service Charge		.00	
Average Balance		49,817	
Minimum Balance		46,929	
Enclosures		10	

FEE RECAP

	Total for this period	Total year-to-date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
7/22	7,791.00	Deposit

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
7/06	97.61	DISH NETWORK/DISH NTRK
7/30	512.34	., JEFFERSON COUNTY VFD
7/30	760.87	VISA/PAYMENT
		487452XXXXX8371 PHILLIP SONNIER
		VISA/PAYMENT
		487452XXXXX8363 CHARLES SONNIER

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LABELLE FANNETT VOLUNTEER

Account Number: 29488
Statement Date: 8/02/15

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
7/07	5308	65.09	7/06	5334	199.40	7/01	5338*	112.70
7/01	5309	127.60	7/13	5335	827.52	7/07	5339	250.30
7/01	5333*	269.72	7/07	5336	183.73	7/29	5341*	75.00

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
7/01	48,552.95	7/13	46,929.30	7/29	54,645.30
7/06	48,255.94	7/22	54,720.30	7/30	53,372.09
7/07	47,756.82				

Exhibit C

BENCKENSTEIN & OXFORD, L.L.P.

ATTORNEYS AT LAW
3535 CALDER AVENUE, SUITE 300
BEAUMONT, TEXAS 77706
TELEPHONE: (409) 833-9182
TELEFAX: (409) 833-8819

Joshua C. Heinz

jheinz@benoxford.com

August 18, 2015

Via Email: snca@ih2000.net
and Facsimile: (409) 980-7240

Sabine Neches Chiefs' Association
c/o Charlie Kosh, Secretary/Treasurer
P.O. Box 2257
Nederland, Texas 77627

Re: Jefferson County Emergency Services District No. 4
Letter of Request for Membership into the Sabine Neches Chiefs' Association
B&O File No. 87102

Dear Secretary Kosh,

Please accept this letter as Jefferson County Emergency Services District No. 4's ("JCESD No. 4" or "District") request for membership into the Sabine Neches Chiefs' Association ("SNCA").

JCESD No. 4, which was established in May 2013, is responsible for providing fire and other emergency services within its boundaries in accordance with the authority granted it under Chapter 775 of the Texas Health & Safety Code. A map illustrating the District's boundaries is attached hereto for reference.

JCESD No. 4's Board of Commissioners and District Manager are as follows:

Jeff Roebuck, President, Board of Commissioners
Charlie Reneau, Vice President, Board of Commissioners
Sandra Duhon, Secretary, Board of Commissioners
Sandra Melton, Treasurer, Board of Commissioners
Charlie Cox, Assistant Treasurer, Board of Commissioners
Wayne Wilber, District Manager

JCESD No. 4 has entered into service agreements with Labelle-Fannett Volunteer Fire Department ("LFVFD") and Cheek Volunteer Fire Department and Ambulance Service ("CVFD") to provide fire suppression and protection services and other emergency services, including emergency medical services, within the District. The map attached hereto also shows the areas of the District currently being serviced by LFVFD and CVFD pursuant to the terms of said service agreements.

Sabine Neches Chiefs' Association
August 18, 2015
Page - 2 -

Also attached hereto is a letter of sponsorship from Doug Saunders, Chief of Jefferson County Emergency Services District No. 3, a good-standing member of SNCA, which recommends JCESD No. 4 for membership.

We believe that with the submittal of this letter and the attached documents, JCESD No. 4 has satisfied all the requirements for requesting membership into SNCA, and we therefore request that same be presented to SNCA's Board of Directors for consideration and approval.

Thank you for your assistance in this matter, and please contact me or Wayne Wilber if you have any questions or require additional information.

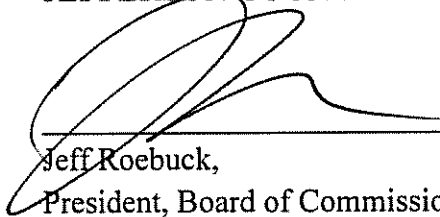
Sincerely,

BENCKENSTEIN & OXFORD, L.L.P.



Joshua C. Heinz,
Attorney for Jefferson County ESD No. 4

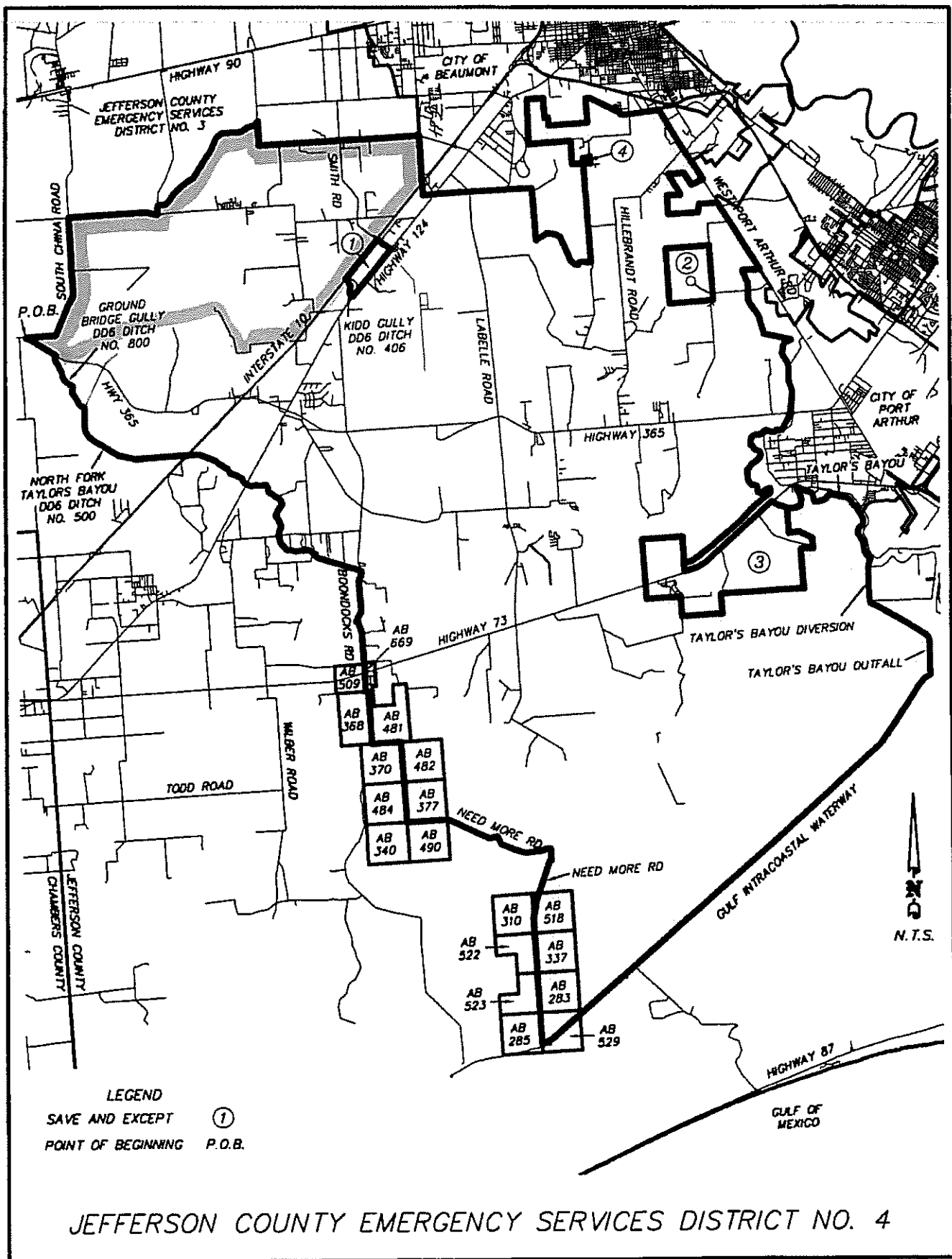
JEFFERSON COUNTY ESD NO. 4

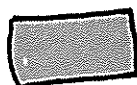


Jeff Roebuck,
President, Board of Commissioners

JCH/jcr
Enclosures

cc: *Via Email*
JCESD No. 4 Board of Commissioners
Wayne Wilber, District Manager



 Check VFD

 Labelle-Fannett VFD

Jefferson County ESD # 3

Serving Garden Villa, Meeker, China and Nome

To: Sabine Neches Chief Association

From: Doug Saunders- Fire Chief/EMT

Ref: SNCA sponsorship letter

Sabine-Neches Chiefs' Association,

Jefferson County ESD #3 would like to recommend Jefferson County ESD #4 for membership in the Sabine-Neches Chiefs' Association. Jefferson County ESD #4 is a taxing entity that funds two volunteer Fire Departments within their jurisdiction. Jefferson County ESD #3 and #4 share common boundaries and their membership would assist several SNCA members.

If you have any questions, please feel free to contact me.

Thanks,

Doug

Doug Saunders
Fire Chief/EMT-B
Jefferson County ESD#3
Jcesd3@gmail.com
409-781-1245 cell

Exhibit D

Jefferson County Emergency Services District No. 4
Revised Budget for the year 2014-15

Approved 8-17-15 by Board

	<u>Original Budget</u>	<u>Amended Budget</u>
Revenue		
Ad Valorem Taxes	660,074	600,000
Interest Income	0	700
Other Income	0	3,000
Loan Proceeds	0	189,516
Reim. to BASF for Exempt Industrial Property	-120,000	0
Total Revenue	<u>540,074</u>	<u>793,216</u>
Operating Expenses		
Accounting	27,000	27,000
Advertising	1,000	1,000
Bank Fees	400	400
Cable	350	450
Cell Phone/EMS Equipment	440	440
Children's Education	3,000	3,000
Cleaning & Building Maintenance	1,850	8,150
Computers & Software	1,300	1,300
Copier	500	500
Dues & Fees	2,100	2,100
Fire Field Meals	1,300	1,300
Fire Uniforms	3,850	3,850
Fuel - EMS	2,500	4,000
Fuel-Fire	12,000	6,000
Insurance - Worker's Compensation	6,000	6,000
Insurance- Accident & Sickness	4,000	4,000
Insurance- Property & Liability	30,000	36,500
Insurance-VFIS District	2,500	2,550
Interest Expense	10,000	5,000
Internet	2,900	2,900
Lawn Service	4,500	4,500
Legal/Professional	10,000	25,000
Lodging/Meals/Travel & Regist ESD	8,000	8,000
Maintenance & Repairs - Radios	4,500	4,500
Notes Payable - Texas First Bank	20,000	106,207
Office Supplies	1,475	2,500
Postage & Box Rental	100	100
Purchase of Additional Radios (3)	2,700	2,700
Salary Expense	12,000	15,000
Small Equipment Purchases (less than \$5,000)	10,000	10,000
Supplies - Fire	9,000	9,000
Tax & Appraisal Fees	10,000	12,000
Telephone	9,800	9,800
Utilities	10,500	10,500
Water & Garbage	2,900	2,900
Total Operating Expenses	<u>228,465</u>	<u>339,147</u>
Emergency Medical Services		
Equipment (New/Repair/Testing)	8,000	8,000
Medical Supplies	8,000	8,000
Tuition/Reg/Certification/Dues	2,000	2,000
Vehicle Repair & Maintenance	15,000	15,000
Total Emergency Medical Services	<u>33,000</u>	<u>33,000</u>
Fire Services		
Equipment-Insp/Repairs	2,200	2,200
Gloves & Boots	1,600	1,600
Personal Protection Equipment	15,500	15,500
Training & Materials	12,000	12,000
Travel/Lodging/Meals/Trans Expenses	0	3,500
Tuition/Registration	0	1,200
Vehicle Repair & Maintenance	48,000	30,000
Total Fire Services	<u>79,300</u>	<u>66,000</u>
Fire and EMS General		
Auxiliary	3,000	3,000
Total Fire & EMS General	<u>3,000</u>	<u>3,000</u>
Capital Expenditures		
Pumper Truck	0	186,810
Cascade System	30,000	32,096
Brush Truck	30,000	0
Garage Door & Siding	5,600	8,500
Cameras - Thermal Imaging	0	15,000
Radio Communication Upgrade	29,440	0
Total Capital Expenditures	<u>95,040</u>	<u>242,406</u>
Contingency	<u>101,269</u>	<u>101,269</u>
Total Expenses	<u>540,074</u>	<u>784,822</u>
Net Change in Fund Balance	<u>0</u>	<u>8,394</u>

[illegible]

Changes discussed at the meeting on July 20, 2015 to Amend Budget.

1. Supplies Fire - need to be budgeted equally between Cheek and LaBelle-Fannett fire departments.
2. Increase the proposed budget for Fuel-EMS at LaBelle Fannett to \$4000.
3. Item titled Brush Truck included in Cheek's budget for \$30,000 was to be removed.
4. Radio communication Upgrade is not expected to be done in this year and is to be removed from budget
5. Two thermal imaging cameras at a cost of \$7,584 are to added to the budget. One for each fire department.
6. All other changes in green were discussed and were sufficient at this time.
7. Discussion about whether we should have included the insurance billings received by LaBelle Fannett as revenue. No conclusion was drawn at this meeting.

It was decided that the budget amendment would be tabled for now and approved at the next meeting when more information was available to complete.

Proposed increase in revenue is \$253,142 which includes the loan for the pumper truck for \$189,516.
The proposed increase in expense is \$225,698 which also includes the purchase of the pumper truck.

Exhibit E

TEXAS FIRST BANK

Helping Texans Build Texas

www.texasfirstbank.com

3000 FM 1764 • La Marque, TX 77568-2452

Return Service Requested

TELEPHONE BANKING
(409) 945-9889 (281) 538-2226
(855) 355-TFB1 (8321)

BOOKKEEPING
(409) 948-1993
(409) 296-2111

Page: 1

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4
PO BOX 154
HAMSHIRE TX 77622-0154

Account Number: 10031508
Statement Date: 8/02/15
Checks/Items Enclosed: 18

EM

PUBLIC FUNDS TIERED INT.

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 10031508

Beginning Balance	7/01/15	544,100.89	
Deposits / Misc Credits	2	8,335.38	
Withdrawals / Misc Debits	21	325,987.65	
** Ending Balance	7/31/15	226,448.62	**
Service Charge		.00	
Interest Paid Thru 7/31/15		75.08	
Interest Paid Year To Date		634.66	
Annual Percentage Yield Earned		.19%	
Number of Days for A.P.Y.E.		31	
Average Balance for A.P.Y.E.		458,906.82	
Minimum Balance		226,373	
Enclosures		18	

FEE RECAP

	Total for this period	Total year-to-date
Total Overdraft Fees	\$.00	\$.00
Total Returned Item Fees	\$.00	\$.00

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
7/02	8,260.30	ORIG:JEFFERSON COUNTY
7/31	75.08	Interest Paid

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
7/02	7.00	INCOMING WIRE FEE-P201507020003901-03901
7/23	111,204.66	Debit Memo

TEXAS FIRST BANK

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Page: 2

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 8/02/15

DEBITS AND OTHER WITHDRAWALS

Date	Withdrawals	Activity Description
7/23	200,000.00	TELEPHONE TRF TO SV 20041885

CHECKS PAID

* indicates skip in check numbers

Date	Check No.	Amount	Date	Check No.	Amount	Date	Check No.	Amount
7/06	1940	546.58	7/30	1962	400.00	7/29	1969	7,500.00
7/24	1956*	109.00	7/30	1963	250.00	7/29	1970	90.00
7/24	1957	109.00	7/27	1964	350.00	7/24	1971	430.39
7/22	1958	109.00	7/22	1965	400.00	7/27	1972	182.90
7/24	1960*	200.00	7/31	1966	582.93	7/24	1973	225.66
7/28	1961	315.53	7/24	1968*	475.00	7/21	1977*	2,500.00

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance	Date	Balance
7/02	552,354.19	7/23	237,593.95	7/29	227,606.47
7/06	551,807.61	7/24	236,044.90	7/30	226,956.47
7/21	549,307.61	7/27	235,512.00	7/31	226,448.62
7/22	548,798.61	7/28	235,196.47		

PUBLIC FUNDS SAVINGS

JEFFERSON COUNTY EMERGENCY
SERVICES DISTRICT No. 4

Acct 20041885

Beginning Balance	7/01/15	100.02
Deposits / Misc Credits	2	200,004.94
Withdrawals / Misc Debits	0	.00
** Ending Balance	7/31/15	200,104.96
Service Charge		.00
Interest Paid		4.94
Interest Paid Year To Date		4.96
Annual Percentage Yield Earned		.10%
Number of Days for A.P.Y.E.		31
Average Balance for A.P.Y.E.		58,164.53
Minimum Balance		100



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Page: 3

JEFFERSON COUNTY EMERGENCY

Account Number: 10031508
Statement Date: 8/02/15

DEPOSITS AND OTHER CREDITS

Date	Deposits	Activity Description
7/23	200,000.00	TELEPHONE TRF FR DD 10031508
7/31	4.94	Interest Earned

DAILY BALANCE SUMMARY

Date	Balance	Date	Balance
7/23	200,100.02	7/31	200,104.96

TEXAS FIRST BANK

Account Details

8/15/15 12:51 pm

There have been 7 transactions on this account since 4/21/2015.

Public Funds Savings 20041885

\$200,104.96

Available Balance	\$200,104.96	Interest Rate	0.100 %
Current Balance	\$200,104.96	Last Interest Paid Date	7/31/2015
Last Deposit Date	7/23/2015	Accrued Interest	\$8.77
Last Deposit Amount	\$200,000.00	Year-to-date Interest amount	\$4.96
Last Statement Date	7/31/2015		

Subtotal: Credits: \$200,107.96 | Debits: \$-3.00

Date	Description	Amount	Balance
7/31/15	Interest Earned	\$4.94	\$200,104.96
7/23/15	TELEPHONE TRF FR DD 10031508	\$200,000.00	\$200,100.02
6/30/15	Interest Earned	\$0.01	\$100.02
5/29/15	Interest Earned	\$0.01	\$100.01
5/7/15	Refund Balance Requirement Fee	\$3.00	\$100.00
4/30/15	BALANCE REQUIREMENT FEE	-\$3.00	\$97.00
4/21/15	TELEPHONE TRF FR DD 10031508	\$100.00	\$100.00

TEXAS FIRST BANK **Account Details**

8/15/15 12:51 pm

There have been 471 transactions on this account since 9/25/2013.

9 Public Funds Tiered Int. **10031508**

\$229,069.34

Available Balance	\$229,069.34	Interest Rate	0.150 %
Current Balance	\$229,069.34	Last Interest Paid Date	7/31/2015
Last Deposit Date	8/5/2015	Accrued Interest	\$15.01
Last Deposit Amount	\$3,670.65	Year-to-date interest amount	\$634.66
Last Statement Date	7/31/2015		

Subtotal: Credits: \$227,791.73 | Debits: \$-588,646.32

Date	Description	Amount	Balance
8/5/15	INCOMING WIRE FEE-P201508050004946	-\$7.00	\$229,069.34
8/5/15	ORIG:JEFFERSON COUNTY TRN:P201508050004946	\$3,670.65	\$229,076.34
8/3/15	Check (1976)	☒ -\$718.64	\$225,405.69
8/3/15	Check (1974)	☒ -\$296.85	\$226,124.33
8/3/15	Check (1975)	☒ -\$27.44	\$226,421.18
7/31/15	Interest Paid	\$75.08	\$226,448.62
7/31/15	Check (1966)	☒ -\$582.93	\$226,373.54
7/30/15	Check (1962)	☒ -\$400.00	\$226,956.47
7/30/15	Check (1963)	☒ -\$250.00	\$227,356.47
7/29/15	Check (1969)	☒ -\$7,500.00	\$227,606.47
7/29/15	Check (1970)	☒ -\$90.00	\$235,106.47
7/28/15	Check (1961)	☒ -\$315.53	\$235,196.47
7/27/15	Check (1964)	☒ -\$350.00	\$235,512.00
7/27/15	Check (1972)	☒ -\$182.90	\$235,862.00
7/24/15	Check (1968)	☒ -\$475.00	\$236,044.90
7/24/15	Check (1971)	☒ -\$430.39	\$236,519.90
7/24/15	Check (1973)	☒ -\$225.66	\$236,950.29
7/24/15	Check (1960)	☒ -\$200.00	\$237,175.95
7/24/15	Check (1957)	☒ -\$109.00	\$237,375.95
7/24/15	Check (1956)	☒ -\$109.00	\$237,484.95
7/23/15	TELEPHONE TRF TO SV 20041685	-\$200,000.00	\$237,593.95
7/23/15	Debit Memo	-\$111,204.66	\$437,593.95

7/22/15	Check (1965)	 -\$400.00	\$548,798.61
7/22/15	Check (1958)	 -\$109.00	\$549,198.61
7/21/15	Check (1977)	 -\$2,500.00	\$549,307.61
7/6/15	Check (1940)	 -\$546.58	\$551,807.61
7/2/15	INCOMING WIRE FEE-P201507020003901-03901	-\$7.00	\$552,354.19
7/2/15	ORIG:JEFFERSON COUNTY	\$8,260.30	\$552,361.19
6/30/15	Interest Paid	\$112.70	\$544,100.89
6/30/15	Check (1942)	 -\$250.00	\$543,988.19
6/26/15	Check (1954)	 -\$957.90	\$544,238.19
6/26/15	Check (1955)	 -\$474.18	\$545,196.09
6/26/15	Check (1938)	 -\$64.15	\$545,670.27
6/25/15	Check (1947)	 -\$2,813.94	\$545,734.42
6/24/15	Check (1927)	 -\$301.43	\$548,548.36
6/24/15	Check (1945)	 -\$232.32	\$548,849.79
6/23/15	Check (1950)	 -\$647.50	\$549,082.11
6/22/15	Check (1951)	 -\$186,810.00	\$549,729.61
6/22/15	Check (1935)	 -\$32,095.89	\$736,539.61
6/22/15	Check (1944)	 -\$1,389.89	\$768,635.50
6/22/15	Check (1939)	 -\$400.00	\$770,025.39
6/22/15	Check (1937)	 -\$321.28	\$770,425.39
6/22/15	Check (1952)	 -\$182.90	\$770,746.67
6/22/15	Check (1943)	 -\$50.00	\$770,929.57
6/19/15	Check (1949)	 -\$3,140.00	\$770,979.57
6/19/15	Check (1948)	 -\$475.00	\$774,119.57
6/19/15	Check (1941)	 -\$400.00	\$774,594.57
6/17/15	Check (1936)	 -\$1,476.93	\$774,994.57
6/17/15	Check (1946)	 -\$480.00	\$776,471.50
6/17/15	Refund Incoming Wire Fee	\$7.00	\$776,871.50
6/17/15	Refund Incoming Wire Fee	\$7.00	\$776,864.50

6/17/15	Refund Incoming Wire Fee	\$7.00	\$776,857.50
6/17/15	Refund Incoming Wire Fee	\$7.00	\$776,850.50
6/16/15	Check (1953)	Ⓢ -\$2,500.00	\$776,843.50
6/16/15	Deposit	\$4,584.37	\$779,343.50
6/12/15	Deposit	\$2,951.00	\$774,759.13
6/8/15	Check (1921)	Ⓢ -\$65.29	\$771,808.13
6/4/15	INCOMING WIRE FEE-P201506040004494-04494	-\$7.00	\$771,873.42
6/4/15	INCOMING WIRE -P201506040004494-04494	\$189,516.00	\$771,880.42
6/2/15	INCOMING WIRE FEE-P201506020004125-04125	-\$7.00	\$582,364.42
6/2/15	Check (1920)	Ⓢ -\$41.33	\$582,371.42
6/2/15	INCOMING WIRE -P201506020004125-04125	\$7,784.75	\$582,412.75
5/29/15	Interest Paid	\$98.81	\$574,628.00
5/29/15	Check (1930)	Ⓢ -\$182.90	\$574,529.19
5/28/15	Check (1931)	Ⓢ -\$253.45	\$574,712.09
5/28/15	Check (1932)	Ⓢ -\$151.70	\$574,965.54
5/27/15	Check (1926)	Ⓢ -\$1,389.89	\$575,117.24
5/27/15	Check (1924)	Ⓢ -\$889.55	\$576,507.13
5/26/15	Check (1922)	Ⓢ -\$503.98	\$577,396.68
5/25/15	Check (1923)	Ⓢ -\$412.57	\$577,900.66
5/22/15	Check (1925)	Ⓢ -\$400.00	\$578,313.23
5/22/15	Check (1928)	Ⓢ -\$400.00	\$578,713.23
5/21/15	Check (1934)	Ⓢ -\$5,588.60	\$579,113.23
5/21/15	Check (1929)	Ⓢ -\$475.00	\$584,701.83
5/20/15	Check (1933)	Ⓢ -\$2,500.00	\$585,176.83
5/7/15	INCOMING WIRE FEE-P201505070004538-04538	-\$7.00	\$587,676.83
5/7/15	INCOMING WIRE -P201505070004538-04538	\$10,599.81	\$587,683.83
5/4/15	Check (1907)	Ⓢ -\$500.00	\$577,084.02
5/4/15	Check (1905)	Ⓢ -\$300.00	\$577,584.02
4/30/15	Interest Paid	\$95.98	\$577,884.02
4/30/15	Check (1915)	Ⓢ -\$440.27	\$577,788.04

4/30/15	Check (1916)	☒ -\$334.50	\$578,228.31
4/28/15	Check (1912)	☒ -\$2,534.36	\$578,562.81
4/28/15	Check (1908)	☒ -\$326.00	\$581,097.17
4/28/15	Check (1914)	☒ -\$182.90	\$581,423.17
4/28/15	Check (1901)	☒ -\$147.16	\$581,606.07
4/27/15	Check (1903)	☒ -\$1,990.06	\$581,753.23
4/27/15	Check (1913)	☒ -\$529.58	\$583,743.29
4/27/15	Check (1911)	☒ -\$383.50	\$584,272.87
4/27/15	Check (1904)	☒ -\$127.17	\$584,656.37
4/24/15	Check (1906)	☒ -\$400.00	\$584,783.54
4/24/15	Check (1910)	☒ -\$347.00	\$585,183.54
4/23/15	Check (1902)	☒ -\$1,210.66	\$585,530.54
4/23/15	Check (1917)	☒ -\$57.26	\$586,741.20
4/22/15	Check (1909)	☒ -\$400.00	\$586,798.46
4/21/15	Check (1918)	☒ -\$2,500.00	\$587,198.46
4/21/15	Check (1919)	☒ -\$132.75	\$589,698.46
4/21/15	TELEPHONE TRF TO SV 20041885	-\$100.00	\$589,831.21
4/20/15	INCOMING WIRE FEE-P201504200004314-04314	-\$7.00	\$589,931.21
4/20/15	INCOMING WIRE -P201504200004314-04314	\$14.28	\$589,938.21

Exhibit F

Jefferson County Emergency Services District No. 4 **Statement of Activities**

	10 Months Ended 7/31/2015	10 Months Ended 7/31/2015	10 Months Ended 7/31/2015	10 Months Ended 7/31/2015	Annual Budget	Over (Under) Budget	% of Budget Used to Date
	Actual	Actual	Actual	Total			
	Labelle-Fannett	Cheek	Administrative	All Locations			
Revenue							
Ad Valorem Taxes	\$ -	\$ -	\$ 553,539	\$ 553,539	\$ 660,074	\$ (106,535)	83.86%
Interest Income	-	-	740	740	-	740	0.00%
Loan Proceeds	-	-	189,516	189,516	-	189,516	0.00%
Other Income	-	-	2,951	2,951	-	2,951	0.00%
Reim. to BASF for Exempt Industrial Property	-	-	-	-	(120,000)	120,000	0.00%
Total Revenue	<u>0</u>	<u>0</u>	<u>746,746</u>	<u>746,746</u>	<u>540,074</u>	<u>206,672</u>	<u>138.27%</u>
Operating Expenses							
Accounting	-	-	11,830	11,830	27,000	(15,170)	43.81%
Advertising	-	-	52	52	1,000	(948)	5.20%
Bank Fees	-	-	37	37	400	(363)	9.25%
Cable	414	-	-	414	350	64	118.29%
Cell Phone/EMS Equipment	49	-	-	49	440	(391)	11.14%
Children's Education	215	-	-	215	3,000	(2,785)	7.17%
Cleaning & Building	3,276	15	-	3,291	1,850	1,441	177.89%
Computers & Software	424	-	108	532	1,300	(768)	40.92%
Copier	-	-	-	-	500	(500)	0.00%
Dues & Fees	575	-	1,100	1,675	2,100	(425)	79.76%
Fire Field Meals	-	-	-	-	1,300	(1,300)	0.00%
Fire Uniforms	94	806	-	900	3,850	(2,950)	23.38%
Fuel - EMS	3,133	-	-	3,133	2,500	633	125.32%
Fuel-Fire	3,086	200	-	3,286	12,000	(8,714)	27.38%
Insurance - Worker's Compensation	2,305	-	-	2,305	6,000	(3,695)	38.42%
Insurance- Accident & Sickness	-	-	-	-	4,000	(4,000)	0.00%
Insurance- Property & Liability	28,203	6,215	-	34,418	30,000	4,418	114.73%
Insurance-VFIS District	-	-	2,528	2,528	2,500	28	101.12%
Interest Expense	-	-	4,998	4,998	10,000	(5,002)	49.98%
Internet	-	-	361	361	2,900	(2,539)	12.45%
Lawn Service	2,000	900	-	2,900	4,500	(1,600)	64.44%
Legal/Professional	-	-	18,716	18,716	10,000	8,716	187.16%
Lodging/Meals/Travel & Regist ESD	-	219	133	352	8,000	(7,648)	4.40%
Maintenance & Repairs - Radios	1,077	1,187	-	2,264	4,500	(2,236)	50.31%
Notes Payable - Texas First Bank	-	-	106,207	106,207	20,000	86,207	531.04%
Office Supplies	802	-	1,208	2,010	1,475	535	136.27%
Postage & Box Rental	-	-	40	40	100	(60)	40.00%
Purchase of Additional Radios (3)	-	1,283	-	1,283	2,700	(1,417)	47.52%
Salary Expense	-	-	10,000	10,000	12,000	(2,000)	83.33%

For management purposes only.

Jefferson County Emergency Services District No. 4 **Statement of Activities**

	10 Months Ended 7/31/2015	10 Months Ended 7/31/2015	10 Months Ended 7/31/2015	10 Months Ended 7/31/2015	Annual Budget	Over (Under) Budget	% of Budget Used to Date
	Actual Labelle-Fannett	Actual Cheek	Actual Administrative	Total All Locations			
Small Equipment Purchases (less than \$5,000)	1,511	751	-	2,262	10,000	(7,738)	22.62%
Supplies - Fire	-	-	-	-	9,000	(9,000)	0.00%
Tax & Appraisal Fees	-	-	10,519	10,519	10,000	519	105.19%
Telephone	8,317	-	729	9,046	9,800	(754)	92.31%
Utilities	6,788	778	-	7,566	10,500	(2,934)	72.06%
Water & Garbage	2,496	276	-	2,772	2,900	(128)	95.59%
Total Operating Expenses	64,765	12,630	168,566	245,961	228,465	17,496	107.66%
Emergency Medical Services							
Equipment (New/Repair/Testing)	-	-	-	-	8,000	(8,000)	0.00%
Medical Supplies	600	-	-	600	8,000	(7,400)	7.50%
Tuition/Reg/Certification/Dues	327	-	-	327	2,000	(1,673)	16.35%
Vehicle Repair & Maintenance	543	-	-	543	15,000	(14,457)	3.62%
Total Emergency Medical Services	1,470	0	0	1,470	33,000	(31,530)	4.45%
Fire Services							
Equipment-Insp/Repairs	166	-	-	166	2,200	(2,034)	7.55%
Gloves & Boots	-	-	-	-	1,600	(1,600)	0.00%
Personal Protection Equipment	1,011	-	-	1,011	15,500	(14,489)	6.52%
Training & Materials	175	165	-	340	12,000	(11,660)	2.83%
Travel/Lodging/Meals/Trans Expenses	3,053	-	-	3,053	-	3,053	0.00%
Tuition/Registration	1,175	-	-	1,175	-	1,175	0.00%
Vehicle Repair & Maintenance	10,034	5,512	-	15,546	48,000	(32,454)	32.39%
Total Fire Services	15,614	5,677	0	21,291	79,300	(58,009)	26.85%
Fire and EMS General							
Auxiliary	-	-	-	-	3,000	(3,000)	0.00%
Total Fire & EMS General	0	0	0	0	3,000	(3,000)	0.00%
Capital Expenditures							
Brush Truck	-	-	-	-	30,000	(30,000)	0.00%
Cascade System	25,677	6,419	-	32,096	30,000	2,096	106.99%
Garage Door & Siding	-	3,140	-	3,140	5,600	(2,460)	56.07%
Pumper Truck	-	186,810	-	186,810	-	186,810	0.00%
Radio Communication Upgrade	-	-	-	-	29,440	(29,440)	0.00%
Total Capital Expenditures	25,677	196,369	0	222,046	95,040	127,006	233.63%
Contingency							
	0	0	0	-	101,269	(101,269)	0.00%
Total Expenses	107,526	214,676	168,566	490,768	540,074	(49,306)	90.87%
Net Change in Fund Balance	\$ (107,526)	\$ (214,676)	\$ 578,180	\$ 255,978			

For management purposes only.

Exhibit G

Jefferson County Emergency Services District No. 4

Bank Account Register

Texas First Bank - Checking
July 21, 2015 - August 17, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			533,457.28
07/23/15			To pay off loan 70021871 (LBFVFD Eng 1)	111,204.66		422,252.62
07/23/15			Transfer to Savings Account	200,000.00		222,252.62
07/31/15			Interest Income		75.08	222,327.70
08/05/15			Property Taxes		3,670.65	225,998.35
08/05/15			Wire Transfer Fee	7.00		225,991.35
08/17/15	1978		Kevin Kester	30.00		225,961.35
08/17/15	1979	AXCESS	Axcess Hose & Ladder Co.	3,560.34		222,401.01
08/17/15	1980	BENCK	Benckenstein & Oxford, L.L.P.	1,615.14		220,785.87
08/17/15	1981	COUNTRYCORN	Country Corner	244.52		220,541.35
08/17/15	1982	DOOLEYT	Dooley Tackaberry, Inc.	3,339.95		217,201.40
08/17/15	1983	EARLLAWN	Earl Lawn Service	200.00		217,001.40
08/17/15	1984	GREENACRES	Green Acres Grocery, Inc.	144.50		216,856.90
08/17/15	1985	HAYDEN	Hayden and Company	637.39		216,219.51
08/17/15	1986	OXFORD	Hubert Oxford, IV	400.00		215,819.51
08/17/15	1987	JACKSON	Jackson Lawn Care	250.00		215,569.51
08/17/15	1988	JOETUMBLESO	Joe Tumbleson	350.00		215,219.51
08/17/15	1989	HEINZ	Joshua C. Heinz	400.00		214,819.51
08/17/15	1990	JPL	JPL Electric, LLC	1,560.00		213,259.51
08/17/15	1991	LONESTAR	Lone Star Lube Right	7.00		213,252.51
08/17/15	1992	MER1099	Mary Ellen Robertson, CPA	475.00		212,777.51
08/17/15	1993	FUSELIER	Sosthene Fuselier	3,749.44		209,028.07
08/17/15	1994	TEXASMUTUAL	Texas Mutual Insurance Company	2,797.00		206,231.07
08/17/15	1995	VFIS	VFIS of Texas	95.00		206,136.07
08/17/15	1996	VISA4586	VISA	631.11		205,504.96
08/17/15	1997	VISA9650	VISA	847.18		204,657.78
08/17/15	1998	WILBER	Wayne Lynn Wilber	2,500.00		202,157.78
Totals				<u>335,045.23</u>	<u>3,745.73</u>	<u>202,157.78</u>

Transaction count = 26

Jefferson County Emergency Services District No. 4**Bank Account Register**

Texas First Bank - Savings
July 21, 2015 - August 17, 2015

Date	Reference	Payee ID	Description	Checks/ Payments	Deposits/ Additions	Balance
			Beginning Balance			100.02
07/23/15			Transfer to Savings Account		200,000.00	200,100.02
07/31/15			Interest Income		4.94	200,104.96
Totals				0.00	200,004.94	200,104.96

Transaction count = 2

Exhibit H

UNDERWRITING QUOTE SHEET

TexasMutual
Insurance Company

SUMMARY PAGE

Quote Number: 0003399231 20150803
Underwriter: COURTNEY GILCHRIST
Producer: 21010 REGNIER & ASSOCS INC
DBA: VFIS OF TEXAS
3420 EXECUTIVE CENTER DR STE 301
AUSTIN, TX 78731

Quote Issue Date 7-20-2015

Quote generated in Austin, TX

Contact: GLENN HASTINGS
Applicant: JEFFERSON COUNTY ESD 4
PO BOX 154
HAMSHIRE, TX 77822-0154

(512) 448-9928 FAX (512) 448-9929
(See INSURED NAME EXTENDED pg)

Fed ID: 463181810
Sic Code: 9224 FIRE PROTECTION
Best Hazard: 10
Contact: WAYNE WILBUR
Proposed Coverage Period: 8-03-2015 to 8-03-2016

Entity: GOVERNMENT ENT I
Group: ES001

(409) 201-7887

PREMIUM QUOTE SUMMARY - TEXAS ONLY

PART ONE: WORKERS' COMPENSATION INSURANCE
CLASS DESCRIPTION
7704 FIRE FIGHTERS & DRIVERS
8810 CLERICAL OFFICE EMPLOYEES NOC
7704 FIRE FIGHTERS-VOLUNTEER-&
Estimated Standard Premium

RATE	PAYROLL	PREMIUM
6.85	30,000.00	2,055.00
.34	26,000.00	88.00
6.85	16,600.00	1,137.00
		3,280.00

	Out-of-Network	In-Network
Prorate Factor 1.0000	.00	.00
WAIVER OF SUBROGATION	150.00	150.00
INCREASED EMPLOYERS LIABILITY LIMITS	3,430.00	3,430.00
TOTAL PREMIUM SUBJECT TO MODIFICATIONS	.00	.00
PREMIUM MODIFIED TO REFLECT EXPERIENCE MOD OF ()	.00	.00
PREMIUM MODIFIED TO REFLECT SCHEDULE RATING OF ()	.00	412.00-
WORKERS' COMP HEALTH CARE NETWORK DISCOUNT (.12)	.00	.00
DEDUCTIBLE PREMIUM	.00	.00
ADMIRALTY/FELA OR L & H W	422.00-	371.00-
PREMIUM DISCOUNT, IF APPLICABLE (12.30) (12.30)	150.00	150.00
EXPENSE CONSTANT CHARGE		
Total Payroll 72,600.00	3,158.00	2,797.00
Audit Frequency: ANNUAL	3,158.00	2,797.00
Estimated Annual Premium		
Deposit Premium	250.00	250.00
Minimum Premium		

PART TWO: EMPLOYERS' LIABILITY INSURANCE

	Standard	Admiralty/F.E.L.A.	Offshore	Upper	Lower
Bodily Injury By Accident	1,000,000	0	Each Accident	0	
Bodily Injury By Disease	1,000,000	0	Each Employee	0	
Bodily Injury By Disease	1,000,000	0	Policy Limit		

ENDORSEMENTS MADE PART OF THIS QUOTATION

See Schedule of Endorsements attached

NOTICE OF TERRORISM INSURANCE COVERAGE

Coverage for acts of terrorism is already included in workers' compensation policies. Losses resulting from certified acts of terrorism, as defined under the Terrorism Risk Insurance Act of 2002, as amended ("the Act"), would be partially reimbursed by the U.S. Government under a formula established by the Act. Under the formula, the U.S. Government will generally pay 85% of covered terrorism losses during a calendar year that exceed our insurer deductible; however, this percentage payout will decrease by 1% each year after 2015 until it reaches 80% in 2020. The Act provides an annual cap on liability that limits the U.S. Government's payment as well as our liability for any amount of losses from certified acts of terrorism that, in the aggregate for the industry, exceeds \$100,000,000,000 in a calendar year. The portion of your quoted premium that is attributable to coverage for acts of terrorism is \$0 and does not include any charges for the portion of losses covered by the U.S. Government under the Act.

Document ID: 5 285 391 8

COPY



UNDERWRITING QUOTE SHEET

ENDORSEMENTS

Quote Number: 0003398231 20150803

Quote Issue Date: 7-20-2015

Applicant: JEFFERSON COUNTY ESD 4
Address: PO BOX 154
HAMSHIRE, TX 77622-0154

Proposed Coverage Period: 8-03-2015 to 8-03-2016

ENDORSEMENTS

TM-LRC-2008	LIMITED REIMBURSEMENT COVERAGE
TM-PC-2003	POLICY CONDITIONS ENDORSEMENT
TM-MV-2011	MUTUAL ENDORSEMENT FORM
WC00 00 00C	WORKERS COMPENSATION AND EMPLO
WC00 00 01B	WORKERS COMP/EMPLOYERS LIAB
WC00 04 08	PREMIUM DISCOUNT
WC00 04 14	NOTIFICATION ON CHG IN OWNRSHP
WC00 04 22B	TERRORISM RISK INSURANCE PROG
WC42 03 01G	TEXAS AMENDATORY
WC42 03 03B	TEXAS VOLUNTEER WORKERS CO
WC42 04 04A	GROUP PURCHASE OF WORKERS COMP
WC42 04 07	AUDIT PREMIUM ENDORSEMENT
WC42 04.08A*	NETWORK DISCOUNT

* Endorsement applicable only for In-Network.



UNDERWRITING QUOTE SHEET

APPLICANT NAME EXTENDED

Quote Number: **Q003399231 20150803**

Quote Issue Date: **7-20-2015**

****APPLICANT NAME EXTENDED****

JEFFERSON COUNTY EMERGENCY SERVICES DISTRICT #4

INSURED'S COPY



Quote Invoice

Applicant: JEFFERSON COUNTY ESD 4

Quote Number: Q003399231 20150803 0000

Quote Issued Date: July 20, 2015

Agent: REGNIER & ASSOCS INC

Underwriter: COURTNEY GILCHRIST

FEIN: 463181810

Renewal Of:

The earliest effective date of coverage will be the date a complete submission and the proper payment are received by Texas Mutual Insurance Company, unless a future effective date has been requested. This does not apply to Start policies.

NOTE: Payment received does not guarantee coverage.

Please select one of the four options below.

PAYMENT IN FULL:

1. OUT-OF-NETWORK ☐

Estimated Annual Premium: \$3,158.00
AMOUNT DUE: \$3,158.00

2. IN-NETWORK ☐

Estimated Annual Premium: \$2,797.00
AMOUNT DUE: \$2,797.00

Will the policy premium be financed? _____ If "Yes", which finance company? _____

NOTE: A COPY OF A SIGNED PREMIUM FINANCE AGREEMENT MUST ACCOMPANY THIS FORM.
Send payments to the P.O. Box as listed below.

- OR -

INSTALLMENT PAYMENTS:

3. OUT-OF-NETWORK ☐

Estimated Annual Premium: \$3,158.00
AMOUNT DUE: \$474.00
(Down Payment)

4. IN-NETWORK ☐

Estimated Annual Premium: \$2,797.00
AMOUNT DUE: \$420.00
(Down Payment)

INSTALLMENT BILLING PLAN

- 15% down payment (Send payment to P.O. Box as listed below)
- 10 monthly installments
- \$5 service fee per installment
- Financing is not permitted under this billing plan

Please mail this form along with the amount due for the above selected option to:

Texas Mutual Insurance Company
P.O. Box 841843
Dallas, TX 75284-1843

Please include your quote number Q003399231 on your check for prompt handling.
Please do not use the above address for other correspondence.

THANK YOU FOR YOUR BUSINESS!

Document ID: 6 285 391 6

Texas Mutual Insurance Company

HELPING BUILD A STRONGER TEXAS

We are an Insurance company, but many employers think of us more as a partner in workplace safety and effective claim management.

Our customer service philosophy is to provide personalized attention that *exceeds* your expectations. Consider what you will get for your premium dollar:

A PARTNER IN LOSS PREVENTION

- On site safety surveys and recommendations by consultants who know your business
- Loss run reports that help you analyze loss trends
- Access to a library of safety videos, posters, and brochures, many available in Spanish
- Seminars on workplace safety and the return to work process
- Help with special issues, such as ergonomics, industrial hygiene, and OSHA compliance

ZERO TOLERANCE FOR FRAUD

- Investigation of suspected claim fraud
- Coordination with prosecutors statewide to obtain convictions
- A proven track record of fraud convictions

EFFECTIVE CLAIMS MANAGEMENT AND COST CONTROL

- Professionals on staff to handle all aspects of claim management and cost control:
 - A designated regional service team with expertise in your industry
 - Rehabilitation nurses and a provider relations team who work to get the right care for your injured workers
 - A catastrophic injury team to work with severely injured workers
 - A special unit that handles maritime claims (HSWCA, OCSLA, and Jones Act)
 - Specialists who audit medical bills
 - Subrogation specialists who recover millions from third parties responsible for injuries

INFORMATION AT YOUR FINGERTIPS

- Toll-free numbers for claim reporting and general information
- An easy-to-use reference notebook with full instructions on coverage notices, injury reporting, and tips on cost control

Competitive Quotes

Other States Coverage

Safety Groups

Deductibles

TO THE AGENT OR BROKER: Our regional marketing teams are available to present more about these services to your clients and your staff.

Texas Mutual Services Information Page

Texas Star Network Option From Texas Mutual

Eligible policyholders with locations in network service areas can take advantage of the *Texas Star Network_{SM}* option offered by Texas Mutual Insurance Company. Policyholders that elect this option enjoy the benefits of the network system's focus on helping injured employees return to work.

Network benefits

Quality of care

- Injured employees select their treating doctor from among the network's group of occupational health care providers. *Texas Star Network_{SM}* providers are focused on helping workers recover and return as productive members of the workforce.
- The *Texas Star Network_{SM}* medical case management program includes certified case managers who work with health care providers, injured workers and employers to identify and facilitate return-to-work opportunities.

Financial benefits

- Texas Mutual Insurance Company offers an annual workers' comp health care network premium discount of 12 percent to most eligible new and current policyholders.
- The network's occupational focus should help improve productivity and reduce other costs associated with workplace accidents.

Employers must notify employees of network requirements for the network provisions to take effect. For more information on Texas Mutual Insurance Company and the *Texas Star Network_{SM}* option, including whether or not you are eligible for the network, contact your agent, or visit www.texasmutual.com.

Texas Star Network Information Page

Exhibit I



Jefferson County Appraisal District

P. O. Box 21337
Beaumont, Texas 77720-1337

4610 S. Fourth St.
Beaumont, Texas 77705

(409) 840-9944
(409) 727-4611
Fax (409) 727-5621

CHIEF APPRAISER
Angela Bellard, RPA, RES

August 13, 2015

MEMBERS OF THE BOARD
Miriam K. Johnson, Chairperson
Dr. Louis Reed, Jr., Secretary
Allison Nathan Getz
Eugene Landry
Charles Lankford
C. L. Sherman

Mr. Wayne Wilber
District Manager
Emergency Services District #4
PO Box 154
Hamshire TX 77622

Dear Mr. Wilber:

As you are aware, our office files the State Comptroller's Annual Report of Property Value on your behalf every year. This report requires the signature of the authorized person. In order to comply with the signature requirements, please indicate that you authorize me to complete, sign, and file the Comptroller's Report of Property Value on your behalf by signing below and returning this letter to me.

This authority will remain in effect until revoked in writing by your entity.

You may either mail this completed form back to me, or you may email to dtouchet@jcad.org.

Sincerely,

Angela Bellard, RPA, RES
Chief Appraiser

pjb

I hereby give Angela Bellard, Chief Appraiser of the Jefferson County Appraisal District, authority to complete, sign, and file the State Comptroller's Report of Property Value on our behalf until his authority is revoked in writing.

Signature

Date

8/17/2015

**NOTICE OF MEETING
BOARD OF DIRECTORS OF THE JEFFERSON COUNTY APPRAISAL DISTRICT**

Notice is hereby given that a Regular Meeting of the Board of Directors of the Jefferson County Appraisal District will be held on **Wednesday, August 19, 2015 at 4:00 p.m.** at the Appraisal District office, 4610 S. Fourth Street, Beaumont, Texas at which time the following subjects will be discussed, considered, passed, or adopted to wit:

- A. Roll Call
- B. Establishment of Quorum
- C. Workshop Session on 2016 Budget
- D. Consent Agenda Action Items
 - 1. Approval of Minutes: July 22, 2015
 - 2. Receive Taxpayer Liaison Officer Report
- E. Regular Agenda Action Items
 - 3. Receive Chief Appraiser's Report
 - a. Chief Appraiser Travel
 - 4. Revise Personnel Policies – Work Schedule, Maternity Leave, Termination, Resignation, Education and Training, Travel and Subsistence, and Overtime Policies
 - 5. Approve Request for Proposal and Authorize Chief Appraiser to Advertise for Janitorial Services
 - 6. Authorize/Ratify Expenditures from Equipment Replacement Fund
 - 7. Approve Financial Statements for June and July, 2015
 - 8. Receive Amendments to the 2015 Budget and Instruct the Secretary of the Board to Notify the Taxing Entities
 - 9. Adopt Amendments to the 2015 Budget
- F. Information Items
- G. Public Comments
- H. Executive Session

At this time an executive session will be held in accordance with Section 551.074 of the Texas Government Code to evaluate the Chief Appraiser.

- I. Adjournment

Secretary, Board of Directors

I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Appraisal District Board of Directors is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the _____ day of _____, 2015 at _____ m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said meeting.

Dated this the _____ day of _____, 2015.

BY: _____
Jefferson County Clerk